

Agenda

Scrutiny Committee

Date: **Tuesday 14 January 2020**

Time: **6.00 pm**

Place: **St Aldate's Room - Oxford Town Hall**

For any further information please contact:

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If you intend to record the meeting, it would be helpful if you speak to the Committee Services Officer before the start of the meeting.

Scrutiny Committee

Membership

Chair Councillor Andrew Gant

Vice Chair Councillor Dr Joe McManners

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Nadine Bely-Summers

Councillor Tiago Corais

Councillor Dr Hosnieh Djafari-Marbini

Councillor Alex Donnelly

Councillor James Fry

Councillor Richard Howlett

Councillor Ben Lloyd-Shogbesan

Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – mycouncil.oxford.gov.uk
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

		Pages
1	APOLOGIES FOR ABSENCE	
2	DECLARATIONS OF INTEREST	
3	CHAIR'S ANNOUNCEMENTS	
4	MINUTES	7 - 14
	<p>Recommendation: That the minutes of the meeting held on 17 December 2019 be APPROVED as a true and accurate record.</p>	
5	REPORT BACK ON RECOMMENDATIONS	15 - 18
	<p>Since the last meeting Cabinet has responded to the Committee's recommendations on: Universal Credit; the Council's draft Corporate Strategy; and the Property Investment Portfolio Analysis & Strategy Report. Copies of Cabinet's responses are attached. The latter is a confidential paper</p> <p>The Committee has also considered the Initial Response to the Report of the Citizens' Assembly but felt no need to make recommendations to Cabinet about it.</p>	
6	WORK PLAN AND FORWARD PLAN	19 - 34
	<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the Cabinet or Council). The Committee is asked to review and note its work plan for the remainder of the 2019/20 Council year.</p>	
7	PLANNING FOR THE 2020 ZERO EMISSION ZONE	
	<p>The item will be introduced by Councillor Tom Hayes, Cabinet Member for Zero Carbon Oxford and Mai Jarvis, Environmental Quality Team Manager. The report for this item will be published as a supplement.</p>	
8	GO ULTRA LOW PILOT - OUTCOME AND NEXT STEPS	35 - 168
	<p>To consider the outcome of the electric vehicle charging pilot and next steps. The item will be introduced by Councillor Tom Hayes, Cabinet Member for Zero Carbon Oxford and Sarah Hassenpflug, Sustainable City Projects Officer.</p>	

9	PERFORMANCE MONITORING - 2019/20 QUARTER 2	169 - 172
	<p>At the last meeting of the Committee it was agreed that detailed consideration of the Quarter 2 Performance Monitoring report should be delegated to Cllr Fry. Cllr Fry has since considered the report will discuss it with the Head of Business Improvement. The report is attached. Cllr Fry's commentary will be issued as a supplement. The Committee is asked to note both the report and commentary and to make such comments as it wishes.</p>	
10	REPORTS FOR APPROVAL	173 - 186
	<p>The Committee is asked to approve the following reports for submission to Cabinet on 22 January.</p> <ul style="list-style-type: none"> • Waterways (following Committee discussion on 05 November 2019) • Mid-point review of the Housing and Homelessness Strategy 2018 - 2021 (following Housing Panel discussion on 07 November 2019) 	
11	DATES OF FUTURE MEETINGS	
	<p>Meetings are scheduled as followed:</p> <p>Scrutiny Committee</p> <ul style="list-style-type: none"> • 04 February • 03 March • 06 April <p>Standing Panels</p> <ul style="list-style-type: none"> • Housing Standing Panel: 05 March, 08 April • Companies Panel: 12 March <p>Scrutiny Review Groups</p> <ul style="list-style-type: none"> • Budget: 20 & 29 January • Climate Emergency: 13, 21 & 30 January, and 19 February 	
	<p>All meetings start at 6.00 pm</p>	

12 MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information,

13 PROPERTY INVESTMENT PORTFOLIO ANALYSIS & STRATEGY REPORT

187 - 188

Cabinet response to the Committee's recommendations.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.